

PRESENT: Board President Peggy Kelland (Ex-officio), Tracy Pelton, Karen Karath (arrived at 6:16 p.m.), Dr. Dwight Bonk, Ms. Pedro

ABSENT: Barbara Goodman

There was no one from the public present.

<p>The meeting was called to order at 6:10 p.m.</p>	<p>CALL TO ORDER</p>
<p>1. Nominate Chair of the Policy Committee was tabled to the next meeting.</p>	<p>TABLED NOMINATION OF CHAIR OF THE POLICY COMMITTEE</p>
<p>2. Out of Feeder Transportation - Tracy Pelton shared with the committee that last year there were approximately 150 students granted out of feeder requests for personal reasons and out of those, 100 were given transportation. Advised that the committee follow up with the school attorney and NYSSBA regarding if we would allow out of feeder requests for personal reasons as there is a cost to the district for transportation. District Clerk Pedro shared the out of feeder request form that indicates that parents waive their rights to transportation and must sign, however, under the law the district must provide transportation to students. Ms. Pelton asked that this be reviewed again with the attorney as she was told that when it was a personal request the district was not required to provide transportation.</p> <p>PE Credits – Mrs. Pelton shared that the policy for PE Credits should be amended to the NYSSBA recommended policy and to change the last line to indicate this is open for grade 12 students. The intent was to run a test pilot of the PE Credits regulation for seniors only at this time.</p> <p>Attendance & Guidance Counselors – Ms. Pelton advised the committee to ensure that there are attendance teams in place at each of the schools. The guidance counselors are required, per policy, to meet with all students in grades 7-12 within the first quarter to establish an academic plan. This will ensure the district is ahead of the mandates that are coming down from the State.</p>	<p>UPDATES ON PE CREDIT POLICY, OUT OF FEEDER TRANSPORTATION, ATTENDANCE AND WELLNESS POLICES</p>
<p>3. Kristen Crandall submitted a draft Online Banking policy for the committee’s review. NYSSBA did not include this in our draft policy manual as it is not required. The district received several notations in recent audits that the district lacked an online banking policy so in order to comply with the auditors request, NYSSBA sent a draft policy from another school district for consideration by the committee.</p>	<p>6420 – Online Banking Services</p>
<p>4. The policy committee reviewed the third and fourth policy installments from NYSSBA. These policies were reviewed by administration as well as the school district attorney. The policy committee discussed the</p>	<p>Third and Fourth Installments from NYSSBA</p>

<p>recommendations from the attorney for each of the policies. Recommended for First Reading by the Board.</p>	
<p>5. The policy committee reviewed the 8000 and selected policies from the 9000 series. These policies were reviewed by administration. Policy 8410 repeats on the second page. This duplicate paragraph will be removed. Dr. Bonk requested more time to review the other policies due to lack of infrastructure to support some of the recommended policies. The committee asked for Dr. Bonk to review those policies with the attorney and Superintendent.</p> <p>The committee agreed that NYSSBA changes to the local policies are fine. NYSSBA provided a platform and then if you take data as to what is working and not working to modify the policies. These policies can be updated as they are reviewed over time. Recommended for First Reading by the Board.</p> <p>Starting in 2018-19 the policy committee will go on a three year cycle of reviewing the local policies in the series. Year 1: 0000-3000; Year 2: 4000 and 5000; Year 3: 6000-9000.</p>	<p>8000 and selected 9000 policies</p>
<p>6. Tracy Pelton shared that, in the past, there was a lot of personalization in our policies. There were a lot of reactive policies from things that have happened. Policies are not to dictate details. A policy manual is a live document that can be modified. We needed a clean slate as there was redundancy; it was not clear and not concise. Policies have to comply with law, be clear, be concise and align with the definition of a policy and not dictate regulation.</p> <p>Tracy Pelton shared a generic cheat sheet for the system she has been using to get the policies done (see attached).</p>	<p>Comments</p>
<p>Dr. Bonk shared that policies are living breathing documents. We need to access their implementation, pros and cons, and if they are not working we need to revise them. There are reports being requested by the Board that have nothing to do with policy, but the issue of the day, the week or a community concern, that has nothing to do with policy, which takes away time from policy and shifts it to the issue of the day.</p> <p>Tracy Pelton indicated that you have to understand your role as a board member.</p>	
<p>The meeting was adjourned at 8:00 p.m.</p>	<p>ADJOURNMENT</p>

Respectfully Submitted,

Alberta Pedro, District Clerk